

Twin Lakes Rathdrum Creek Flood Control District No. 17
Minutes of the November 6, 2025 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho
Governing Body: Board of Commissioners, Flood Control District

Meeting Date, Time and Location:

November 6, 2025

Twinlow Camp and Retreat Center Office
22787 North Twinlow Road, Rathdrum Idaho 83858

The meeting was **called to order** at 6:12 pm by Chairman Todd Howe.

Present: Chairman, Division 1, Todd Howe
Vice Chairman Division 2, Adam Kremin
Commissioner Division 4, Janet Armstrong

A quorum was established.

Others Attending: Renee Miller, Secretary/Treasurer.

Adam Kremin moved to approve the Minutes of the October 2, 2025 meeting. The motion was seconded and passed unanimously.

Lake Level Report

The lake level is at 7.14. The gate opening was releasing 3 cfs.

Payment Authorization

The Commissioners were provided with a list of payables due in November including a folder documenting the various amounts. **Adam Kremin moved to authorize the November payables as presented. The motion was seconded and passed unanimously.** The Commissioners were also presented with a folder containing time sheets and a QuickBooks recap of the October payroll. Included in payables was an invoice from the Coeur d'Alene Press for publication of our annual meeting dates. **Todd Howe moved to ratify the action of publication of the annual Meeting Dates, as in the past, the first Thursday of each month through October, 2026 with the exception of January which will be January 8th, as the first Thursday is a legal holiday. The motion was seconded and passed unanimously.**

Bank Statements

The Secretary/Treasurer provided the Commissioners with copies of the October bank statement.

Financial Report – The Secretary/Treasurer reported on the financial activity in the first month of the fiscal year.

Correspondence Review

The emails received from Kootenai County were the remittance statements showing property tax revenue. Other informational messages were from Avista, Rathdrum Chamber of Commerce, ICRMP, Local Government Registry, Kootenai Emergency Management, and bank newsletter. An engagement letter was received from the law firm of Norman Semanko related to the public records request. Inquiries from property owners regarding

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the ditch cleanup were received and answered. The postal service mail included a letter regarding the Local Government Registry and vendor invoices.

Old Business

Grants:

All Terrain is on track to do the creek clearing project this month.

Maintenance:

Word was received from Steve Neff that Bigfoot is not yet done installing the new sensors at the dam that allow the commissioners to remotely control the dam.

Adam Kremin agreed to contact All Terrain about removing the log in the creek at the McGovern property in the City of Rathdrum.

New Business

Public Records Request, legal assistance:

Janet Armstrong moved to engage Norman Semanko's law firm to advise the District and for Todd Howe to sign the engagement letter. The motion was seconded and passed unanimously.

ICRMP:

The ICRMP highly recommends all commissioners and staff watch the training video on their web site entitled "Respectful Workplace." Additionally they ask we review our covered assets list and provide them with current replacement value of the listed assets. They do not cover the dam or anything permanently affixed to it. The representative stated that we may have duplicate coverage if we have a separate bond. She said many taxing districts find that the coverage under "criminal acts" satisfies statutory bond requirements. The Commissioners ask for further research on this topic and determine whether or not to pay the bond invoice, due December 10, at the next meeting.

Google Phone:

The Secretary/Treasurer reported the Google Phone was discontinued by Google for lack of use. The phone number has been replaced on our WIX web site with the cell number of the Secretary/Treasurer.

Adam Kremin moved to adjourn at 7:01 pm. The motion was seconded and passed unanimously.

Respectfully submitted,

Renee Miller, Secretary/Treasurer

