

Twin Lakes Rathdrum Creek Flood Control District No. 17
Minutes of the May 5, 2022 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho
Governing Body: Board of Commissioners, Flood Control District

Meeting Date, Time and Location:

May 5, 2022 6:00 pm

Twinlow Camp and Retreat Center Office

22787 North Twinlow Road, Rathdrum Idaho 83858

The meeting was **called to order** at 6:02 pm by Chairman Todd Howe

Present: Chairman Division 1, Todd Howe
Commissioner Division 3, Jack Hern
Commissioner Division 4, Janet Armstrong

A quorum was established.

Others Attending: Laurin Scarcello, FCD Dam Tender; Steve Neff, Twin Lakes Water District; Michelle Richman, IDWR; Matt Weaver, Deputy Director IDWR and Renee Miller, Secretary/Treasurer

Janet Armstrong moved to approve the Minutes of the April 14, 2022 meeting. The motion was seconded and passed unanimously.

Todd Howe moved to approve a correction to the Minutes of the March 3, 2022 meeting to restate the approval of the prior meeting Minutes of the January 13, 2022, not January 6, 2022. The motion was seconded and passed unanimously.

Lake Level Report

Laurin Scarcello reported the lake level at 10.46 feet with gate opening 10 inches. There is some debris but it is not impeding flow and he is planning to clear it soon. The Commissioners discussed the snow readings and weather predictions and considered the end of the flooding season had arrived.

Janet Armstrong moved to transfer control of the dam to the Twin Lakes Water District 95 C. The motion was seconded and passed unanimously.

Payment Authorization

The Commissioners were presented with a list and folder with documentation that included the following: Twinlow Camp \$100.00 meeting space rent; Avista, \$32.42, via monthly scheduled electronic funds transfer (EFT); and normal payroll of \$1,117.34 net (\$1,355.00 gross) for April. The Commissioners were presented with a folder containing times sheets and a QuickBooks recap of the April time paid today as listed above. **Janet Armstrong made a motion to pay the listed amounts.** The motion was seconded and passed unanimously.

Bank Statement and Financial Report

No report because the Treasurer's password was locked. Todd Howe reported the balance in the two accounts based on a call to the bank. The amount did not take into account that several checks have not cleared the bank.

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Correspondence Review

The commissioners were provided with a folder containing relevant correspondence. The emails included, from Kootenai County, budget communications and notification of remittance in the amount of \$991.49. Other informational messages were received from Washington Trust Bank, Avista, and the Rathdrum Chamber of Commerce. Emails were exchanged among the commissioners, Laurin Scarcello and Steve Neff regarding lake levels. Additionally, the District received an email requesting the completion of the US Department of Commerce 2022 Census of Governments Report; Idaho Work Force Development Council requesting completion of a survey; QuickBooks promotions; ICRMP announcing a free workshop training seminar for supervisors; and acceptance notices from payroll tax agencies. The District received by mail proof of insurance statement from a vendor and a letter from the IRS stating they require 60 more days to respond to prior correspondence.

Old Business

Laurin Scarcello reported the Kootenai County Aquifer Protection Board has approved the joint grant with the Twin Lakes Water District 95-C in the amount of \$34,000. The grant will next have to be approved by the Kootenai County Commissioners. He expects a decision will be made in June.

The District would like to apply for a grant again this year to continue the creek clean up that was worked on last year. Todd Howe reported that he and Janet Armstrong met with Colton Kemmer of All Terrain Specialties at the creek site. Adam Kremin had reported to Todd that he has done the notification of the Flood District's intent to apply for the grant via email to Neely Miller of IDWR. All Terrain's bid for the work is \$16,000. **Janet Armstrong moved the District apply for the match grant offered by the Idaho Water Resource Board for the creek cleanup project which will cost the District \$16,000.** The motion was seconded and passed unanimously. The grant application is due June 3, 2022 and Adam Kremin has offered to prepare the application.

New Business

Renee Miller reported attending the 2022 Budget and Levy Training seminar provided by the Idaho State Tax Commission. She noted that we will need to prepare a preliminary budget for the August 4, 2022 meeting and be ready to adopt the final budget at the September 1, 2022 meeting. Most of the budget work will need to be done in July. She provided information on the budget limits and the District's foregone taxes. She asked the Commissioners to begin thinking about any capital projects they may consider for next year and consider the time necessary to obtain cost information, should any capital items be needed.

Jack Hern moved to adjourn at 6:56 pm. The motion was seconded and passed unanimously.

Respectfully submitted,
Renee Miller, Secretary/Treasurer



Approved