

Twin Lakes Rathdrum Creek Flood Control District No. 17  
Minutes of the September 1, 2022 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho  
Governing Body: Board of Commissioners, Flood Control District

**Meeting Date, Time and Location:**

**September 1, 2022 6:06 pm**  
**Twinlow Camp and Retreat Center Office**  
**22787 North Twinlow Road, Rathdrum Idaho 83858**

The meeting was **called to order** at 6:07 pm by Chairman Todd Howe

**Present:** Chairman Division 1, Todd Howe  
Commissioner Division 3 Jack Hern  
Commissioner Division 4, Janet Armstrong

**A quorum was established.**

**Others Attending:** Laurin Scarcello, FCD Dam Tender; Michelle Richman, IDWR; and Renee Miller, Secretary/Treasurer

**Janet Armstrong moved to approve the Minutes of the August 4, 2022 meeting.** The motion was seconded and passed unanimously.

**Lake Level Report**

Laurin Scarcello reported the lake level at 8.35 feet with gate opening 2 inches.

**Payment Authorization**

Included in the payable list is ICRMP in the amount of \$944.50 for one-half year's premium. The Secretary/Treasurer received notification today that ICRMP has cancelled their relationship with the District's insurance agent, PayneWest Insurance. The District may name another insurance agent, with whom ICRMP has a relationship or the District may work directly with ICRMP, in which case the one-half year premium will be \$869. The Payables List presented was amended by the above discussion to include the following: Twinlow Camp \$100.00; Avista, \$26.99 via scheduled electronic funds transfer (EFT); and normal payroll of \$1,121.00 net (\$1,255.00 gross) for August time; ICRMP insurance for one-half of renewal premium at \$869; and Coeur d'Alene Press, \$72.01 for budget ad. The Commissioners were also presented with a folder containing times sheets and a QuickBooks recap of the August time. **Jack Hern made a motion to pay the listed amounts.** The motion was seconded and passed unanimously.

**Bank Statement and Financial Report**

The bank statements are not available to the Treasurer at this time. The Treasurer was able to print recent banking activity and used this report to reconcile the bank account. The Commissioners were given a folder with the banking information.

**Correspondence Review**

The emails included, from Kootenai County, budget communications and notification of remittances in the amounts of \$1,716.06 in August. Other informational messages were received from Washington

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Trust Bank, Avista, and the Rathdrum Chamber of Commerce. Correspondence from ICRMP was discussed previously.

**Old Business**

Laurin Scarcello reported having no information regarding the Kootenai County Aquifer Protection Board grant for a joint project with the Twin Lakes Water District 95-C in the amount of \$34,000.

The creek cleanup project proposed under a grant from the Idaho Department of Water Resources Board, is scheduled to begin on September 28, 2022, by All Terrain, pending cooperation by the land owner through which the creek flows.

**New Business**

The final budget presented for approval by the Commissioners was adjusted due to additional information received from Kootenai County and a change in projected Unencumbered Funds available. The final budget presented requests a property tax levy of \$34,517, lower than the advertised budget by \$118. **Janet Armstrong moved to accept the presented, revised budget, by separate Budget Resolution.** The motion was accepted and passed unanimously.

**A Resolution to Reserve Forgone Property Tax Increase for the budget year October 1, 2022 through September 30, 2023,** was presented to the Commissioners. **Janet Armstrong moved to approve the Resolution to Reserve Forgone Property Tax Increase as presented.** The motion was seconded and passed unanimously.

**Janet Armstrong moved to adjourn at 7:01 pm.** The motion was seconded and passed unanimously.

Respectfully submitted,  
Renee Miller, Secretary/Treasurer

