

***Twin Lakes Rathdrum Creek Flood Control 17
Regular Meeting Minutes***

Public Agency: Flood Control 17, Kootenai County, Idaho
(name of county, city, district, etc.)

Governing Body: Board of Flood Control District Commissioners
(i.e., "Board of County Commissioners", "City Council", etc.)

Meeting Date, Time and Location:
September 5, 2019, 7:00 pm
Twin Low Camp
22787 North Twin Low Rd Rathdrum Idaho 83858

The meeting was called to order by Chairman Gordon Sylte at 7 pm.

Present: Commissioner Gordon Sylte

Commissioner Janet Armstrong

Commissioner Todd Howe

Public: Debra Andrews

Don Ellis

Susan Ellis

Doug Jones - IDWR

Pat Miller

Laurin Scarcello – Dam Tender

Meeting Changes: No Changes to the agenda

Approval of minutes: Janet Armstrong read the minutes of the august minutes. Todd Howe Moved to approve the minutes with the correction to add who was present at the meeting Janet Armstong seconded the motion. Motion passed unanimously.

Lake level Report: Laurin Scarcello – Dam tender stated the lake level at 7'4', with ½ inch opening. The staff gague reads 7.86, Stephens connect readings appear to be off. A question was raised on why the flow rate no longer appears on Steven's connect. Gordon Stephenson had previously removed it from the site since it would not calibrate within the calculation.

Laurin Scarcello requested a significant raise from his current monthly payment of \$432.50 to \$1000.00 for Dec, Jan, Feb. Mar, April, and May.

Laurin also feels the commissioners should get a raise as well. Laurin plans to get a smartphone and retire his flip phone.

Payment Authorization:

No Bills were paid due to a lack of available signatories. The new commissioners need to go to the bank to be signatories on the Flood Control District accounts. Gordon Sylte reminded the group all checks require two signatures to pay bills. It was recommended that all three commissioners go to the bank with a copy of minutes authorizing them as signatories and their appointments as commissioners.

Todd Howe made a motion to authorize Janet Armstrong, Todd Howe, and Gordon Sylte as signatories and removing Gordon Stephenson and Bobbie Hunsinnger as signers. Janet Armstrong seconded the motion. The motion passed unanimously.

Review of bank Statements & Financial records.

There was no review of the financial documents with the absence of the secretary / Treasurer.

Correspondance review.

Gordon Sylte provided a copy of Gordon Stephenson's resignation as Division 2 Flood Control District Commissioner, effective Aug,9, 2019. Laurin suggested a thank you letter. Gordon Sylte will help with the letter.

Secretary Search

Gordon Sylte reports on his meeting with the Department of Labor. The department of labor requires a contract. In addition they don't help with part-time employment. Gordon Sylte placed an add on Craigslist for a secretary/treasurer today. He is looking for someone from out of the Twin Lakes Area. The salary is \$419.00 a month. Gordon received two inquiries. Gordon requested Todd Howe to look over the resumes and additional candidates to hire a secretary / Treasurer. Steve Neff knows someone who might be available. There was a question raised on the bond for the secretary/ treasurer. Todd Howe will check on this. Todd Howe inquired when the commissioners might be available for a special meeting. It was agreed that Saturdays are the most likely day available.

Chairmanship of the FCD

Gordon Sylte informed the commissioners of his desire to step down as chairman. He tasked Janet Armstrong and Todd Howe to decide who would take over as Gordon Sylte may not be here for next meeting. Todd Howe said until that happens he feels Gordon should remain as the chairman.

2020 Final Budget

A resolution was read by Gordon Sylte to approve the final budget for 2020. He explained the preliminary budget was run twice in the newspaper. This budget must be okayed and stamped by the 5th of Sept 2019. Todd Howe made a motion to accept the 2020 final budget. Janet Armstrong seconded the motion. The motion passed unanimously. Gordon Sylte will get the Final Budget document stamped and emailed to Joanne Conner. **Last years budget had 15,000 for sump which went over budget because the FCD did work below the sump area.**

Commissioner 2 search

Norm Bennet engineer from Sacramento, CA lives in Twin Lakes Village, He was suggested as a possible commissioner candidate for division 2. He has worked for a water & sewer company. Doug Jones asked for a letter of recommendation for Norm. Doug Jones also asked for other names of possible candidates. Gordon Sylte suggested Doug Jones check on Jack Hern's interest. Please forward candidates to IDWR for interviews and appointment. Gordon Sylte stated there had to be a commissioner from Twin Lakes Village in order to rent the room. Susan Ellis asked if a room could be rented elsewhere. Debbie Andrews pointed out she has rented rooms from the village for meetings in the past.

Ladder for Gate (Steve Neff)

Steve Neff, Laurin Scarcello and Gordon Sylte met at the dam. Steve wants a ladder so he can get up on top to manually adjust the gate if the power goes out.

Todd Howe made a motion to install a ladder, Janet Armstrong seconded the motion. Motion passed unanimously.

Weir

Steve Neff, Rob Witney, and Steve Visosky of IDWR will walk the Dam. Steve feels a Weir would be beneficial to the water district. This discussion was tabled so the discussion could take place at the water district advisory meeting, Don Ellis will take it to water district advisory board. Doug suggests going to an outside company. Gordon Sylte suggests using Welch Kolmer or RC Worst. Steve Neff – will research the weir. Todd Howe requests it be connected to Stephen's connect and would like it done before spring.

Roof over Dam

Laurin Scarcello suggested putting a whole new roof over the entire dam. It would protect the equipment and provide better security at the dam. A pole barn company was suggested as a possible contractor. Steve Neff offered to check on the roof and would like to see camera's installed on the dam. Laurin will price material to put a roof over new equipment and present the information at the next FCD meeting. Todd Howe made a motion to get bids on the roof Janet Armstrong seconded the motion. The motion pass unanimously

Letter to Streambed owners

Gordon Sylte presented the letter to be sent out to the streambed owners. The discussion ensued as to the Clean up of Rathdrum Creek. The letter is designed to tell people to take dams and debris out. Todd asked if dams in the creek are okay, Gordon Sylte said "no they shouldn't be." Doug Jones will review the letter. There was a concern that the letter had the FCD current address and telephone number on it. Todd Howe suggested using a PO Box and change the phone number.

Stream Bed Maintenance

Gordon Sylte discussed hiring people to walk the creek to find trees that are down. He described a ditch rider who would go every month to check for debris in the creek, Steve Neff asked if there are any down trees that need to be taken out. There needs to be a maintenance program developed.

Attorney

Todd Howe will contact the attorney to see how to best retain or use one for legal advice and report back next meeting.

Adjourn

Todd Howe motioned to adjourn Janet Armstrong seconded the motion. The motion passed unanimously.

Respectfully submitted

Janet Armstrong

***Flood Control 17
Special Meeting Minutes***

Public Agency: Flood Control 17, Kootenai County, Idaho
(name of county, city, district, etc.)

Governing Body: Board of Flood Control District Commissioners
(i.e., "Board of County Commissioners", "City Council", etc.)

Meeting Date, Time and Location:
September 14, 2019, 4:00 pm
Twin Low Camp
22787 North Twin Low Rd Rathdrum Idaho 83858

The meeting was called to order by Chairman Gordon Sylte at 3:59 pm.

Present: Commissioner Gordon Sylte
 Commissioner Janet Armstrong
 Commissioner Todd Howe

Public: Debra Andrews
 Don Ellis
 Susan Ellis

Special Meeting: The purpose of the special meeting is to consider personnel matters [Idaho Code Section 74-206 (1) (a)], to hire a secretary/ treasurer.

Executive session: Gordon Sylte motion to convey an executive session in accordance with Idaho Code Section 74-206 (1) (a)
The executive session conveyed at 4:00 Pm and ended at 4:18 Pm

Special Meeting: The Special meeting resumed at 4:18 pm.

The commissioners discussed the hiring of a Secretary/ Treasurer. Gordon Sylte moved to hire Sharon Stagman as Flood Control District Secretary/ Treasurer (clerk); there is a 90 day probationary period. Todd Howe Seconded the Motion. Motion passed unanimously.

Adjourn: Todd Howe made a motion to adjourn at 4:26 pm, Janet Armstrong seconded Motion passed unanimously.

Attachment Executive Session & Order

**Flood Control 17
Special Meeting**

A Hachmen t

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EXECUTIVE SESSION MOTION AND ORDER

(print name), _____
(print title)
MOVES THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206, CONVENE
IN EXECUTIVE SESSION TO: (identify one or more of the following)

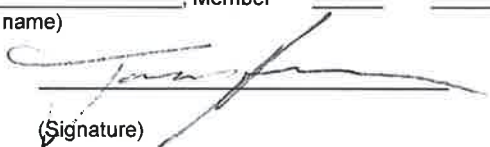
- Consider personnel matters [Idaho Code § 74-206(1)(a)]
- Deliberate regarding an acquisition of an interest in real property [Idaho Code § 74-206(1)(c)]
- Consider records that are exempt from public disclosure [Idaho Code § 74-206(1)(d)]
- Consider preliminary negotiations involving matters of trade or commerce in which this governing body is in competition with another governing body [Idaho Code § 74-206(1)(e)]
- Communicate with legal counsel regarding pending/imminently-likely litigation [Idaho Code § 74-206(1)(f)]
- Communicate with risk manager/insurer regarding pending/imminently-likely claims [Idaho Code § 74-206(1)(i)]

Purpose/Topic summary (required):
AND THE VOTE TO DO SO BY ROLL CALL.

CONVENE AT: 4:00 PM ADJOURN AT: 4:18 pm.

		<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
<u>Gordon Sylte</u>	Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(print name)				
<u>Janet Armstrong</u>	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(print name)				
<u>Todd Howe</u>	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(print name)				
_____	Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(print name)				

Clerk


(Signature)