

Twin Lakes Rathdrum Creek Flood Control District No. 17
Minutes of the October 5, 2023 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho
Governing Body: Board of Commissioners, Flood Control District

Meeting Date, Time and Location:

October 5, 2023

Twinlow Camp and Retreat Center Office

22787 North Twinlow Road, Rathdrum Idaho 83858

The meeting was **called to order** at 6:06 pm by Chairman Todd Howe.

Present: Chairman Division 1, Todd Howe
Vice Chairman Division 2, Adam Kremin
Commissioner Division 3, Jack Hern
Commissioner Division 4, Janet Armstrong

A quorum was established.

Others Attending: Lauren Scarcello, FCD Dam Tender, Michelle Richman, IDWR, and Steve Neff, Twin Lakes Water District, Watermaster.

Adam Kremin moved to approve the Minutes of the August 31, 2023, meeting. The motion was seconded and passed unanimously.

The lake level at 7.1. The gate opening was 1 5/8 inches.

Payment Authorization

The Commissioners were presented with a list of payables due in October and a folder documenting the various amounts. **Jack Hern moved to pay the following amounts: Avista, \$30.57 via scheduled electronic funds transfer (EFT); Twinlow Camp \$100.00; ICRMP insurance, \$1,999.00; Renee Miller, \$133.00, reimbursement annual Quickbooks renewal; State Insurance Fund, \$404.00, annual premium; and normal payroll of \$223.22 net (\$350.00 gross) for August time. The motion was seconded and passed unanimously.** The Commissioners were also presented with a folder containing times sheets and a QuickBooks recap of the September time. (Memo: Deadline requirements of the filing of the budget with Kootenai County necessitated convening the normal, first of Thursday of the month meeting on August 31, rather than September 7. The payroll for August was approved August 31, instead of September 7. This is the reason payroll was lower than normal for September.)

Bank Statements

The Secretary/Treasurer provided the Commissioners with a screen shot from the bank showing September month-to-date activity and the bank reconciliation.

Correspondence Review

The Commissioners were provided with a list of correspondence received via email and USPS mail. The Kootenai County remittance statement showing property tax revenue in the amount of \$86.92 in September 2023. Other informational messages were received from Washington Trust Bank, Avista, Rathdrum Chamber of Commerce, Local Government Registry, and the Office of Emergency

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Management and ICRMP. Via USPS mail, the District received a statement of annual renewal of Workers' Compensation Insurance.

Financial Report review was deferred to the next meeting.

Old Business

Aquifer Protection Board Grant: Steve Neff reported that Cooper Fabrication mounted anchor brackets to the dam. A Rubicon representative was present to observe the installation. Cooper is building the frame for the brackets and hopes to install it this month.

New Business

The consideration of sandbar maintenance near the dam was tabled.

The City of Rathdrum Parks and Recreation Department requested the dam gates be opened to release water that would reach the City Park for the Duck Race event. The commissioners discussed the issue and denied the request. Steve Neff agreed to convey the message to the requesting staffer.

Adam Kremin moved to adjourn at 6:41 pm. The motion was seconded and passed unanimously.

Respectfully submitted,
Janet Armstrong, Acting Secretary
Transcribed by Renee Miller, Secretary/Treasurer