

Twin Lakes Rathdrum Creek Flood Control District No. 17
Minutes of the November 3, 2022 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho
Governing Body: Board of Commissioners, Flood Control District

Meeting Date, Time and Location:
November 3, 2022
Twinlow Camp and Retreat Center Office
22787 North Twinlow Road, Rathdrum Idaho 83858

The meeting was **called to order** at 6:07 pm by Chairman Todd Howe

Present: Chairman Division 1, Todd Howe
Commissioner Division 2 Adam Kremin (via phone)
Commissioner Division 4, Janet Armstrong

A quorum was established.

Others Attending: Laurin Scarcello, FCD Dam Tender; Michelle Richman, IDWR; Steve Neff, Twin Lakes Water District 95-C Watermaster, and Renee Miller, Secretary/Treasurer

Adam Kremin moved to approve the Minutes of the October 6, 2022 meeting. The motion was seconded and passed unanimously.

Lake Level Report

Laurin Scarcello reported the lake level at 7.3 feet with gate opening 2 1/2 inches. He reported that he has cleared the grate and hauled away debris.

Payment Authorization

The Commissioners were presented with a list of payables due in November and a folder documenting various amounts. The payables were as follows: Coeur d Alene Press, \$28.74 for legal ad for meeting dates; Avista, \$26.99 via scheduled electronic funds transfer (EFT); Twinlow Camp \$100.00; All Terrain, \$16,000.00 for creek clearing; CNA Surety, \$320.00 for renewal of annual bond; State Insurance Fund, \$404.00 for the annual Workers' compensation premium; and normal payroll of \$1,157.45 net (\$1,412.50.50 gross) for October time. The Commissioners were also presented with a folder containing times sheets and a QuickBooks recap of the October time. **Adam Kremin made a motion to pay the listed amounts.** The motion was seconded and passed unanimously.

Bank Statements

The Secretary/Treasurer reported that bank statements are now available to her upon signing into the bank's web site. A folder containing the bank reconciliations and bank statements was presented to the commissioners.

Correspondence Review

The emails included, from Kootenai County, remittance in the amount of \$9.18 in October. Other informational messages were received from Washington Trust Bank, Avista, the Rathdrum Chamber of Commerce, and ICRMP regarding election of their board members and informational webinars.

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The Local Government Registry sent a reminder and a notice of completion of filing. We received reminders of payroll tax reports and confirmations of the payments of payroll taxes. The final contract with the IDWR Board for the creek clearing grant, with their signature, was received. The Twin Lakes Water District 95-C emailed notice of transferring control of the dam back to the Flood District.

Old Business

Steve Neff reported that the Kootenai County Aquifer Protection Board grant has been approved and he signed a contract with Rubicon to make the equipment for new measuring device to be installed on the dam. There were minor changes to the criteria, but the contract amount is within \$100 of the original estimate. Rubicon has projected installation will take place in April or May. There will be a future communication from Kootenai County regarding the reimbursement procedures.

The creek cleanup project was completed except for a one burn pile. The Secretary/Treasurer noted that a commissioner needs to inspect the project and certify by letter to IDWR that the project was completed as specified in the grant. **Adam Kremin moved that Todd Howe perform the inspection and certification.** The motion was seconded and passed unanimously. Steve Neff made a video recording by drone prior to the commencement of the work, that documented the downed trees, limbs and debris that were causing stream restriction.

Adam Kremin reported that the IDWR told him that the term of the contract can be extended upon request, under certain circumstances and scope of work adjustments can be made. Adam Kremin also offered to research other possible grants that may be available to the Flood District.

New Business

With winter approaching, snow removal at the dam was discussed. Laurin reported that a neighbor usually blows snow from the approach to the dam. Laurin shovels on the dam.

Todd Howe reported that he has an appointment with attorney Mike Hague on November 10 to discuss various ongoing legal matters as discussed at the last meeting, including an Inter-Agency Agreement with the Water District.

Both Adam Kremin and Janet Armstrong informed Michelle Richman, of IDWR, that they would each like to remain Commissioners for another three year term.

Adam Kremin moved to adjourn at 7:13 pm. The motion was seconded and passed unanimously.

Respectfully submitted,
Renee Miller, Secretary/Treasurer