

Twin Lakes Rathdrum Creek Flood Control District No. 17  
Finance Committee Meeting Minutes  
February 24, 2021

Public Agency: **Flood Control 17, Kootenai County, Idaho, 83858**

Governing Body: **Board of Flood Control District Commissioner**

**Meeting Date, Time and Location:**

**February 24, 2021 6:00 pm**

**Twinlow Camp and Retreat Center Office**

**22787 North Twinlow Rd Rathdrum Idaho 83858**

The meeting was called to order at 6:06. Present were Todd Howe, Adam Kremin, Gordon Syle, and Renee Miller.

The motion establishing the Finance Committee at the November 5, 2020 meeting was discussed. The consensus was for no change to the Finance Committee at this time.

The Committee discussed the purpose and processes of Internal Controls. The consensus was that there is adequate time to review the timesheets, payroll and payables at the monthly meetings especially since they are standard monthly items or known items from Board discussions. Additional measures may be necessary if we are able to implement direct deposit of payroll.

The Committee reviewed the financial reports of the past fiscal year.

The Committee discussed the use of an independent accountant for occasional examination of the books. The Secretary/Treasurer agreed to research the possible engagement of an accountant to perform agreed upon procedures and report back to the Board.

The Committee asked the Secretary/Treasurer to prepare a written outline of the accounting controls the organization currently performs.

The meeting was adjourned at 7:00 pm

Respectfully submitted,

Renee Miller, Secretary/Treasurer