

Twin Lakes Rathdrum Creek Flood Control District No. 17
Minutes of the September 4, 2024

Public Agency: Flood Control 17, Kootenai County, Idaho
Governing Body: Board of Commissioners, Flood Control District

Meeting Date, Time and Location:

September 4, 2024

Twinlow Camp and Retreat Center Office

22787 North Twinlow Road, Rathdrum Idaho 83858

The meeting was **called to order** at 6:08 pm by Chairman Todd Howe.

Present: Chairman Division 1, Todd Howe

Commissioner Division 2, Adam Kremin

Commissioner Division 4, Janet Armstrong

A quorum was established.

Others Attending: Steve Neff, Twin Lakes Water District 95-C Watermaster; Michelle Richman, IDWR, via phone; and Renee Miller, Secretary/Treasurer.

Adam Kremin moved to approve the Minutes of the August 1, 2024 meeting. The motion was seconded and passed unanimously.

The lake level at 7.76. The gate opening was releasing 2.5" cfs.

Payment Authorization

The Commissioners were provided with a list of payables due in September and provided a folder documenting the various amounts. **Todd Howe to ratify the payment to Harland Clarke for a reorder of checks in the amount of \$114.03 and to authorize payment to Avista, \$34.57 via scheduled electronic funds transfer (EFT); Twinlow Camp \$100.00; Coeur d'Alene Press \$75.47; for the budget legal ad; Renee Miller, reimbursement of Quickbooks annual software renewal, \$159.80; payroll of \$708.05 net (\$875.00 gross) for August time; and estimated one half premium for ICRMP insurance, \$1,199.50, and estimated State Insurance Fund premium of \$450.00, both due in October. The motion was seconded and passed unanimously.** The Commissioners were also presented with a folder containing times sheets and a QuickBooks recap of the August time.

Bank Statements

The Secretary/Treasurer provided the Commissioners with copies of the August bank statements, dated September 2, 2024, and bank reconciliations.

Correspondence Review

The emails received from Kootenai County were the remittance statement showing property tax revenue in the amount of \$1,160.58 in August 2024. Other informational messages were received from Washington Trust Bank, Avista, Rathdrum Chamber of Commerce, Kootenai Office of Emergency Management, ICRMP regarding webinar and insurance renewal, Idaho Department of Water Resources regarding grant approval and emergency action plan, inquiry regarding "East Green Acres Ditch" property, and inquiry from Flood Control District 10 regarding proposed Idaho code changes for 2025 legislature.

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Old Business

The commissioners discussed the sandbar project. Information needed to apply for the IDWR grant was not available in time. Adam will work on the permitting applications, which may be lengthy, in anticipation of doing the project next year. The commissioners discussed other possible projects for next year, including the possibility of requesting assistance with additional improvements to the gates by Rubicon. Michelle Richman asked for as built plans from Rubicon and Cooper and completed contract documentation.

New Business

The Commissioners conducted a hearing for the Approval of the Budget for FY 2024-2025.

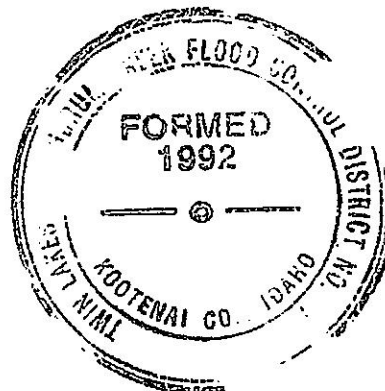
Adam Kremin moved to accept the Budget Resolution that presents the Budget for the fiscal year October 1, 2024 through September 30, 2025, requesting a tax levy of \$34,901. The motion was accepted and passed unanimously.

A Resolution to Reserve the Forgone Property Tax Increase for the Budget Year October 1, 2024 through September 30, 2025, was presented to the Commissioners. Adam Kremin moved to approve the Resolution to Reserve Forgone Property Tax Increase as presented. The motion was seconded and passed unanimously.

Janet Armstrong moved to adjourn at 6:46 pm. The motion was seconded and passed unanimously.

Respectfully submitted,
Renee Miller, Secretary/Treasurer

The Budget Resolution and the Resolution to Reserve Forgone Property Tax are attached.



TWIN LAKES-RATHDRUM CREEK FLOOD CONTROL DISTRICT NO. 17

BUDGET RESOLUTION

WHEREAS, The Twin Lakes Rathdrum Creek Flood Control District No. 17 has met the notice and hearing requirements of the provisions of Idaho Code Sec 63-803, regarding the establishment of a budget for the fiscal year October 1, 2024 through September 30, 2025

NOW THEREFORE BE IT RESOLVED, by majority vote taken by the Commissioners of the Twin Lakes Rathdrum Creek Flood Control District No. 17, on September 4, 2024 that the Budget below is adopted for said year, with the net amount of property tax to be levied \$34,901.

BUDGET for Fiscal Year October 1, 2024 through September 30, 2025

EXPENSES

Repairs and maintenance	\$35,200
Creek clearing under grant	\$6,800
Insurance	2,750
Professional services	1,000
Rent	1,200
Utilities	420
Payroll	13,500
Payroll taxes	1,550
Legal Ads	300
Office expenses and miscellaneous	2,500
District Improvements	42,467
Total Expenses	107,687

Application of estimated carryover of funds	(65,891)
Grant from IDWR Board	(6,800)
Interest income	(95)
	(72,786)

**BALANCE TO BE LEVIED
(PROPERTY TAX REVENUE)**

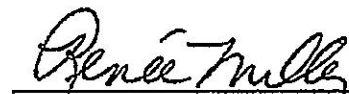
\$ 34,901

DATED this fourth day of September 2024

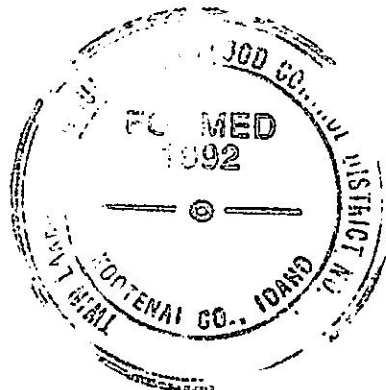


Todd Howe, Chairman of the Board of Commissioners
Twin Lakes-Rathdrum Creek Flood Control District No. 17

Attest:



Renee Miller, Secretary/Treasurer



TWIN LAKES RATHDRUM CREEK FLOOD CONTROL DISTRICT NO. 17

RESOLUTION TO RESERVE FORGONE PROPERTY TAX INCREASE

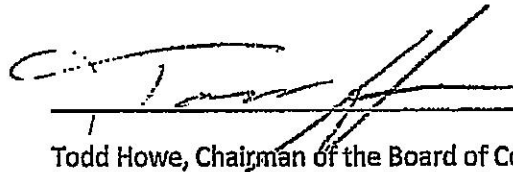
For the Budget Year October 1, 2024 through September 30, 2025

WHEREASE, the Twin Lakes Rathdrum Creek Flood Control District No. 17 intends to reserve its current year's allowed increase in the amount of \$1,044 as reserved in the foregone amount,

WHEREASE, the Twin Lakes Rathdrum Creek Flood Control District No. 17 has met the notice and hearing requirements in Idaho Code Sec 63-802 regarding the reserve of current year's foregone amount,

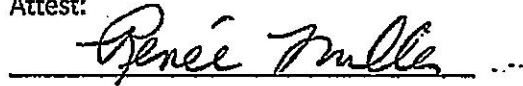
NOW THEREFORE BE IT RESOLVED, by majority vote taken by the Twin Lakes Rathdrum Creek Flood Control District No. 17 on August 31, 2023, that the above amount, \$1,044, is to be included in the total foregone amount for use at a future date.

DATED this 4th day of September 2024



Todd Howe, Chairman of the Board of Commissioners
Twin Lakes Rathdrum Creek Flood Control District No. 17

Attest:



Renee Miller, Secretary/Treasurer
Twin Lakes Rathdrum Creek Flood Control District No. 17

