

Twin Lakes Rathdrum Creek Flood Control District No. 17
Minutes of the October 6, 2022 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho
Governing Body: Board of Commissioners, Flood Control District

Meeting Date, Time and Location:

October 6, 2022 6:02 pm

Twinlow Camp and Retreat Center Office

22787 North Twinlow Road, Rathdrum Idaho 83858

The meeting was **called to order** at 6:07 pm by Chairman Todd Howe

Present: Chairman Division 1, Todd Howe
Commissioner Division 2 Adam Kremin (via phone)
Commissioner Division 4, Janet Armstrong

A quorum was established.

Others Attending: Laurin Scarcello, FCD Dam Tender; Michelle Richman, IDWR; and Renee Miller, Secretary/Treasurer

Adam Kremin moved to approve the Minutes of the September 1, 2022 meeting. The motion was seconded and passed unanimously.

Lake Level Report

Laurin Scarcello reported the lake level at 7:56 feet with gate opening 2 inches.

Payment Authorization

The Commissioners were presented with a list of payable due in October and a folder documenting various amounts. The payables were as follows: Avista, \$27.16 via scheduled electronic funds transfer (EFT); Twinlow Camp \$100.00; Todd Howe, \$90.00, reimbursement for post office box rental for quarter 4; normal payroll of \$893.39 net (\$1,112.50 gross) for September time; third quarter payroll taxes, Form 941, \$935.74; and third quarter Idaho Unemployment Tax, \$14.37. The Commissioners were also presented with a folder containing times sheets and a QuickBooks recap of the September time. **Adam Kremin made a motion to pay the listed amounts.** The motion was seconded and passed unanimously.

Bank Statement and Financial Report

The bank statements are not available to the Treasurer at this time. The Treasurer was able to print recent banking activity and used this report to reconcile the bank account. The Commissioners were given a folder with the banking information. The Commissioners were provided a preliminary report showing year-to-date actual receipts and expenses compared to the budget for the fiscal year ended September 30, 2022. The Secretary/Treasurer reported that she is still working on adjusting journal entries to confirm the allocation between gross payroll and payroll taxes and recording depreciation in the balance sheet accounts and will present the final report next month.

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Correspondence Review

The emails included, from Kootenai County, budget communications and of remittance in the amounts of \$125.94 in September. Other informational messages were received from Washington Trust Bank, Avista, and the Rathdrum Chamber of Commerce, ICRMP regarding election nominations to their board, Local Government Registry reminder, miscellaneous sales offers, and IDWR grant contract for Todd's signature. Todd Howe responded to a call regarding the sandbar near the dam. The State Insurance Fund renewal package was received by mail and presented to the Commissioners. Additionally the Idaho State Tax Commission quarterly report was received by mail, completed and mailed (no amount due).

Old Business

The Kootenai County Aquifer Protection Board grant for a joint project with the Twin Lakes Water District 95-C in the amount of \$34,000, was approved but it is not yet known exactly what process will be used to claim it.

The creek cleanup project proposed under a grant from the Idaho Department of Water Resources Board, has not commenced as planned, pending cooperation by the land owner.

Janet Armstrong moved that Todd Howe consult with an attorney regarding both the matter of working with the Twin Lakes Water District on the Aquifer Protection Board grant via an Interagency Agreement and the issues of access for creek cleaning under the Water Resources Board grant. The motion was seconded and passed unanimously.

New Business

The Secretary/Treasurer would like to publish the meeting dates for the next year. All dates will remain as the first Thursday of each month, except that if the meeting in September (the 7th) is the final budget hearing date, it will be too late, because the meeting is a 6 pm and the budget is due earlier that day.

Janet Armstrong moved to substitute August 31, 2023 to replace the September 7, 2023 meeting, and to be the date of the final budget hearing. The motion was seconded and passed unanimously.

The Commissioners discussed with Lauren Scarcello the changes that have occurred over the past year in the dam operation. The successful operation of the dam remotely and the fact that the Commissioners have been more personally involved in management of other issues, have impacted the job of the dam operator. Lauren Scarcello was asked to bring a current description of his duties to the next meeting. Additionally, Steve Neff, Watermaster, was not present at this meeting and his input was deemed essential to this discussion of dam operation.

Adam Kremin moved to adjourn at 6:47 pm. The motion was seconded and passed unanimously.

Respectfully submitted,
Renee Miller, Secretary/Treasurer